

**Northport-East Northport Union Free School District Regular Meeting of the Board of Education -
William J. Brosnan School (Thursday, June 2, 2022)**

Generated by Beth M Nystrom on Friday, June 3, 2022

Members present

David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Members absent

None

Also present

Mr. Robert Banzer, Superintendent of Schools

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Mr. Robert Howard, Assistant Superintendent for Business

Mr. Louis Bonadonna, Assistant Superintendent for Special Education and Student Support Services

Public Attendance: Approximately 20 people, 67 virtually

1. BOARD OF EDUCATION MISSION AND GOALS

Information: 1.01 Board of Education Mission and Goals

The Mission of the Northport-East Northport Union Free School District is to educate and empower all students to pursue their aspirations and contribute as responsible members of society.

Board of Education Goals 2021-2022

*The Purpose of the Northport-East Northport School District Board of Education is to provide oversight and governance to serve our **students, support our staff and District Mission, while being mindful of the community we serve.***

Educational

- Develop a plan for Progress Monitoring and Continuous Improvement
- Develop a plan for dignity for all that is inclusive, fosters understanding, and belonging for all

Communication & Transparency

- Improve Internal and External Communications

Financial

- Develop a Transparent Educational Plan and Budget Process
- Develop a Multi-Year Financial Plan

Board of Education

Dr. Larry Licopoli, President

Victoria Buscareno, Vice President

David Badanes, Trustee

Thomas Loughran, Trustee

Donna McNaughton, Trustee

Allison Noonan, Trustee

Carol Taylor, Trustee

Central Administration

Robert Banzer, Superintendent of Schools

Robert Howard, Assistant Superintendent for Business
Irene McLaughlin, Assistant Superintendent for Human Resources
Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning
Louis Bonadonna, Assistant Superintendent for Special Education and Student Support Services

2. CALL TO ORDER

President Licopoli called the meeting to order at 6:00 p.m.

3. EXECUTIVE SESSION

IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Board Conference Room at the William J. Brosnan School to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to contract negotiations.

Action: 3.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to contract negotiations.

Motion by Larry Licopoli, second by Victoria Buscareno.

Final Resolution: Motion passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

At 7:37 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

4. NOTICE OF EMERGENCY EXITS

President Licopoli pointed out the emergency exits, and led the those present in the

5. PLEDGE OF ALLEGIANCE

6. READING OF DISTRICT MISSION

Trustee Buscareno read the District Mission.

7. REFLECTION

President Licopoli led those present in a reflection and read the poem *Hymn for the Hurting* by Amanda Gorman in honor of the victims of the Uvalde tragedy.

Superintendent Banzer stated that the district has practices and protocols in place to prevent such an event. There is security personnel in every building and vestibules were constructed. There are lock down pull stations, door ajar system, cameras, training, drills, and threat assessment training to stay proactive. The district also adopted an anonymous reporting system. There is constant communication with law enforcement as to what are the best practices. Mr. Banzer acknowledged the student response last week and stated that we want to find a place where we can collectively eliminate this. The 2022-2023 District-wide Safety and Emergency Management Plan is posted on the website and there will be a public hearing on the plan at the June 16th Board meeting.

8. STUDENT AND STAFF RECOGNITION / STUDENT ORGANIZATION REPORT

Presentations: 8.01 Student Organization Report

Northport High School Senior Harrison LeBow, updated the Board on the current events taking place at the high school.

Several Northport High School students were honored by the Long Island Science Congress during their annual award ceremony. Ninth grader Vivienne Cierski received the Highest Honors and will move forward to the New York State Science Congress junior division ceremony. All fall, winter spring sports teams received New York State Scholar Athlete status earning Northport High School a School of Distinction. The Northport High School Girls Varsity Lacrosse team is the 2022 Section XI Class A Champion. Eleven Northport High School students scored 100 on their NYSSMA All State Solo Performance. Northport High School's Environment Team presented at the 2nd Annual Long Island High School Summit sponsored by the Citizen's Campaign for the Environment and the Atlantic Marine Conservation Society. Students presented research on topics impacting our local ecosystems. Club advisors have also submitted for a grant so students can continue their work in our local areas.

Superintendent Banzer stated that earlier today he had the pleasure of attending the Suffolk County School Superintendents Luncheon where they honored all the Valedictorians across Suffolk County. Mr. Dennis also attended the luncheon along with Esther Loring, Valedictorian, and her parents. Mr. Banzer then attended the boy's lacrosse county final in East Islip where the Boys Varsity Lacrosse Team captured the Suffolk County Class A Championship. The Boys Varsity Lacrosse Team will play on Saturday and the Girls Varsity Lacrosse Team will play on Sunday for the Long Island Championships. On Friday the New York State School Golf Championship will take place, Alyssa Howland will be representing the girls and Pad Douglas will be representing the boys. The extracurricular awards ceremony took place last evening and there will be several other ceremonies taking place up until graduation. The Art and Music Festival will be taking place on Sunday in Northport Village Park.

Mr. Banzer thanked Harrison for presenting to the Board during this year and presented him with the book "*Your One Word*" in appreciation from the Board.

9. BUSINESS AGENDA

Action: 9.01 Minutes

Recommendation to approve the following minutes:

- 9.01.1 April 26, 2022 - Special Meeting BOCES Vote
- 9.01.2 May 5, 2022 - Hearing on Finalized Budget
- 9.01.3 May 17, 2022 - Special Meeting
- 9.01.4 May 17, 2022 - Special Meeting to Accept Voting Returns

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.02 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report dated June 2, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

There was a discussion and community comment regarding class sizes, special needs of students, and training for general education teachers in special education.

Action: 9.03 Schedule J - Committee on Special Education
Recommendation to approve Schedule J - Committee on Special Education

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.04 BIDS

Recommendation to take specified action on the following BIDS:

EDUCATIONAL:

9.04.1 AWARD: Bid #22-115 - Musical Instrument Accessories

9.04.2 AWARD: Bid #22-116 - String Instrument Repair

9.04.3 AWARD: Bid #22-117 - District Wide Printing

TRANSPORTATION:

9.04.4 AWARD: Bid #22-118 - Propane Fuel for Buses

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.05 John McGowan & Sons

John McGowan & Sons was awarded the contract for Asphalt & Concrete Installation, Maintenance, Repairs, Power Sweeping of Parking Lots & Snow Removal for 2020-2021, with the option to renew at the same price upon mutual consent for three additional years in one-year increments. The District was satisfied with their performance during the 2021-2022 school year.

Recommendation to renew the contract between the Northport-East Northport Union Free School District and John McGowan & Sons for the 2022-2023 school year at the current rates as shown on the enclosed proposal.

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.06 Long Island School Nutrition Directors Association Cooperative Bid

Recommendation to approve the following resolution for participation in the Long Island School Nutrition Cooperative Bid 2022-23 School Year:

"WHEREAS, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Services Supplies for the 2022-23 school year.

WHEREAS, the Northport-East Northport School District, is desirous of participating with other districts in authorized by Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as General Municipal Law, Section 119-0 and,

WHEREAS, the Northport-East Northport School District, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore,

BE IT RESOLVED, that the Board of Education of the Northport-East Northport School District, hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, that the Northport-East Northport School District's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of all above-mentioned commodities, and,

BE IT FURTHER RESOLVED, that Northport-East Northport School District's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, that the Northport-East Northport School District's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s)."

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.07 Henrietta Ackerly Memorial Scholarship Fund Donation
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$10,000.00 from Steven L. Ingerman to the Henrietta Ackerly Memorial Scholarship Fund"

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.08 Irene Taylor Memorial Scholarship Donation
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$250.00 from Carol A. Taylor to the Irene Taylor Memorial Scholarship Fund"

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan
Abstain: Carol A Taylor

Action: 9.09 Joe Fazio Memorial Scholarship Fund Donation
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$2,000.00 from Paul Fazio to the Joe Fazio Memorial Scholarship Fund"

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.10 Musical Equipment Donation
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the following donations from Rick and Kerry Mescallado: Pearl Forum drum set (valued at approximately \$495); Crash and Ride cymbal (valued at approximately \$400); Soft shell cases for drum set (valued at approximately \$400); Plexiglass drum set barrier (valued at approximately \$495)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.11 Ocean Avenue School PTA Donation
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accepts the donation of \$450.00 from the Ocean Avenue School PTA for covering the charge of a cultural arts program, The Signature Project, and increase the 2021-2022 budget code A2060.4900.00.2805 by \$450.00 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2021-2022 budget by \$450.00 with the understanding that this increase in revenue is the result of an Ocean Avenue School PTA donation of \$450.00 for the purposes of covering the costs of the cultural arts program, The Signature Project."

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.12 Ocean Avenue School Field Trip Donation
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accepts the donation of \$650.00 from Northport-East Northport residents for the purposes of covering the costs for the 4th grade students at Ocean Avenue School to participate in the Old Bethpage Village Restoration field trip on May 20, 2022, and increase the 2021-2022 budget code A2060.4900.00.2805 by \$650.00 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2021-2022 budget by \$650.00 with the understanding that this increase in revenue is the result of a donation of \$650.00 from Northport-East Northport residents for the purpose of covering the costs for the

4th grade students at Ocean Avenue School to participate in the Old Bethpage Village Restoration field trip."

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.13 Suffolk Association of School Business Officials Scholarship Donation
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$500 from the Suffolk Association of School Business Officials to provide a \$500 scholarship to a deserving Northport High School business student graduate."

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.14 Toby Walker

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Toby Walker for five 45-minute virtual musical performances, The Music and Stories of the African American Sharecropper, for East Northport Middle School 8th grade students, in the amount of \$700.00 (T&L)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.15 Cheryl Dobbertin

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Cheryl Dobbertin for curriculum consulting in the areas of Health, Phys. Ed. and FACS, in the amount of \$5,200 (T&L)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.16 Remy D'Esposito

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Remy D'Esposito for piano accompanist for Spring rehearsals and concert at Northport Middle School, in the amount of \$55 per concert and \$45 per rehearsal, total \$145 (F&PA)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.17 Health Service Contracts

Recommendation to authorize the Board President to sign contracts with the following districts to provide Health Services for Northport-East Northport students attending school in that district during the 2021-2022 school year:

9.17.1 Three Village Central School District, one (1) student attending The Laurel Hill School @ \$1,517.53, totaling \$1,517.53

9.17.2 Westbury Union Free School District, four (4) students attending Holy Child Academy @ 873.48, totaling \$3,493.92

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.18 Advance2000

Recommendation to approve a Maintenance Agreement between the Northport-East Northport Union Free School District and Advance2000 for Alcatel-Lucent PBX Phone System Maintenance Services, in the amount of \$33,115.35 (Technology)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.19 Music Theatre International

Recommendation to approve a Production Contract between the Northport-East Northport Union Free School District and Music Theatre International Broadway Junior Collection for Seussical Jr. in the amount of \$1,185.00 (NHS-summer program)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.20 Ascent: A School for Individuals with Autism

Recommendation to approve a 2021-2022 Agreement for Receipt of IDEA Flow-Through Funding Allocations between the Northport-East Northport Union Free School District and Ascent: A School for Individuals with Autism (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.21 The Center for Developmental Disabilities

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and The Center for Developmental Disabilities to provide related services to designated students pursuant to Individualized Education Plans developed for the students by the Committee on Special Education (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.22 The Center for Developmental Disabilities

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and The Center for Developmental Disabilities to provide an educational program for handicapped children enrolled in the program (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.23 United Cerebral Palsy Association of Greater Suffolk, Inc.

Recommendation to approve a 2021-2022 Agreement for Receipt of IDEA Flow-Through Funding Allocations between the Northport-East Northport Union Free School District and United Cerebral Palsy Association of Greater Suffolk, Inc. (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.24 Henry Viscardi School

Recommendation to approve a 2021-2022 Agreement for Receipt of IDEA Flow-Through Funding Allocation between the Northport-East Northport Union Free School District and Henry Viscardi School (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.25 Pediatric Neuropsychology Associates

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and Pediatric Neuropsychology Associates for related services to designated students pursuant to the Individualized Education Program(s) developed for the student(s) by the Committee on Special Education (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.26 Harmony Heights

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and Harmony Heights for the instruction of handicapped children (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.27 Developmental Disabilities Institute

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and Developmental Disabilities Institute for instruction of handicapped children (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.28 School Aid Specialists, LLC

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and School Aid Specialists, LLC for compliance with Medicaid funding obligations (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.29 Cleary School for the Deaf

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and Cleary School for the Deaf to provide an educational program for children who are deaf (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.30 Linda S. LaMarca, Ph.D., ABPP-CN

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and Linda S. LaMarca, Ph.D., ABPP-CN for services to designated students pursuant to the Individualized Education Program(s) developed for the student(s) by the Committee on Special Education (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.31 George Wurzer, LCSW

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and George Wurzer, LCSW to provide related services to designated students pursuant to the Individualized Education Program(s) developed for the student(s) by the Committee on Special Education (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.32 Green Chimney's Children's Services, Inc.

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and Green Chimneys Children's Services, Inc. for instruction for handicapped children (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.33 The Center for Discovery

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and The Center for Discovery for the instruction of handicapped children (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.34 SCO Family of Services - Madonna Heights

Recommendation to approve a 2022-2023 Agreement between the Northport-East Northport Union Free School District and SCO Family Services - Madonna Heights for instruction of handicapped students. (Spec. Ed.)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.35 Island Kids Early Childhood Center

Recommendation to approve an Amendment to Lease Agreement between the Northport-East Northport Union Free School District and Island Kids Early Childhood Center (Business)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.36 Change Order

Recommendation to approve the following Change Order:

9.31.1 Change Order No. 5, SED No.: 58-04-04-03-0-010-034, Northport High School, increase in the amount of \$2,945.10

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.37 Tax Anticipation Notes

Recommendation to approve the following resolution:

TAX ANTICIPATION NOTE RESOLUTION OF NORTHPORT-EAST NORTHPORT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 2, 2022, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$40,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2023

"RESOLVED BY THE BOARD OF EDUCATION OF NORTHPORT-EAST NORTHPORT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Northport-East Northport Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$40,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2022 and ending June 30, 2023, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately."

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.38 Western Suffolk BOCES Initial AS-7

Recommendation to approve the Western Suffolk BOCES 2022-2023 Initial AS-7

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.39 Omni Renewal Services Agreement

Recommendation to approve a Renewal Services Agreement between the Northport-East Northport Union Free School District and The OMNI Group for third party administration of the District's 403(b) and New York State Deferred Compensation (457b) Plans, in the amount of \$3,516.00. (Business)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.40 School Breakfast Program Exemption

Recommendation to approve a request to the State for an exemption from the requirement of a breakfast program for the 2022-2023 school year. (Attached is the result of a survey authorized by the Board of Education on January 13, 2022)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.41 Claims Auditor's Report

Recommendation to approve the Claims Auditor's Reports and Schedule of Claims for payments dated:

April 1, 2022 (Payroll Trust & Agency Warrant), April 1, 2022 (GCG-Comp. Warrant), April 14, 2022 (Accounts Payable Warrant), April 15, 2022 (Payroll Truss & Agency Warrant), April 29, 2022 (Payroll Trust & Agency Warrant), April 29, 2022 (Accounts Payable Warrant), April 2022 (Claims Audit Report)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.42 Dormitory Authority of the State of New York Grant Disbursement Agreement

Recommendation to approve the following resolution:

"BE IT RESOLVED that the Board of Education of the Northport-East Northport Union Free School District approves the Grant Disbursement Agreement between the Dormitory Authority of the State of New York ("DASNY") and the School District in the form attached hereto for the purchase and installation of classroom security hardware through a grant in the amount of \$200,000.00 to be funded from the State and Municipal Facilities Program ("SAM").

BE IT FURTHER RESOLVED that the Board of Education of the Northport-East Northport Union Free School District hereby authorizes the Board President or the Superintendent of Schools to execute the necessary documents to effectuate said Grant Disbursement Agreement on behalf of the Board of Education."

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.43 Treasurer's Report and Monthly Summary of Receipts and Disbursements
Recommendation to approve the Treasurer's Report:

9.43.1 Treasurer's Report for the Period March 1, 2022 through March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.44 Schedule of Investments

Recommendation to approve the Schedule of Investments as of March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.45 Collateral Schedule

Recommendation to approve the Collateral Schedule as of March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.46 Bank Reconciliation

Recommendation to approve the Bank Reconciliation Report for the Month Ended March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.47 Withdrawn

Action: 9.48 Monthly Revenue and Budget Status Report - School Lunch Fund

Recommendation to approve the Monthly Revenue and Budget Status Report - School Lunch Fund for the period July 1, 2021 - March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.49 Monthly Revenue and Budget Status Report - Special Aid Fund

Recommendation to approve the Monthly Revenue and Budget Status Report - Special Aid Fund for the period July 1, 2021 - March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.50 Monthly Revenue and Budget Status Report - General Fund

Recommendation to approve the Monthly Revenue and Budget Status Report - General Fund for the period July 1, 2021 - March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.51 Monthly Revenue and Budget Status Report - Capital Fund

Recommendation to approve the Monthly Revenue and Budget Status Report - Capital Fund for the period July 1, 2021 - March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.52 Monthly Revenue and Budget Status Report - Debt Service Fund

Recommendation to approve the Monthly Revenue and Budget Status Report - Debt Service Fund for the period July 1, 2021 - March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.53 School Lunch Profit and Loss

Recommendation to approve the School Lunch Profit and Loss Statement for the period July 1, 2021 - March 31, 2022

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.54 Quarterly Trial Balance Report

Recommendation to approve the Quarterly Trial Balance Reports for All District Funds for the period July 1, 2021 - March 31, 2021

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.55 Quarterly Student Activity Account Reports

Recommendation to approve the Quarterly Student Activity Account Reports for the period July 1, 2021 - March 31, 2022:

9.55.1 Northport High School

9.55.2 East Northport Middle School

9.55.3 Northport Middle School

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.56 Transfer of General Fund Appropriations

Recommendation to approve Transfer of General Fund Appropriations in the 2021-2022 fiscal year (\$6,369,511.35)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.57 Transfer of Capital Fund Appropriations

Recommendation to approve Transfer of Capital Fund appropriations in the 2021-2022 fiscal year (\$20,000.00)

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 9.58 Juneteenth Resolution

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby determines that based upon present circumstances, and based upon requests from its employees, Juneteenth shall be a day off on June 20, 2022. This day off is expressly limited to the 2021/2022 school year, and is not intended to bind the Board of Education in future years."

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

10. BOARD OF EDUCATION REPORTS (Focus on 2021-2022 Goals and Planning)

Information: 10.01 Board President Comments

The Board Committee Reports and Board Liaison Reports will be given at the next meeting.

Report: 10.02 Committee Reports

10.02.1 Policy Committee (Trustees Badanes, Loughran and Taylor)

10.02.2 Multi-Year Financing Planning (Trustees Loughran and McNaughton)

10.02.3 Audit Committee (Trustees Licopoli and Buscareno)

10.02.4 Dignity for All Committee (Trustees Noonan and Taylor)

10.02.5 Legislative Committee (Trustees Loughran and Taylor)

Report: 10.03 Board Liaison Reports

10.03.1 Progress Monitoring (Trustees Buscareno, McNaughton and Noonan)

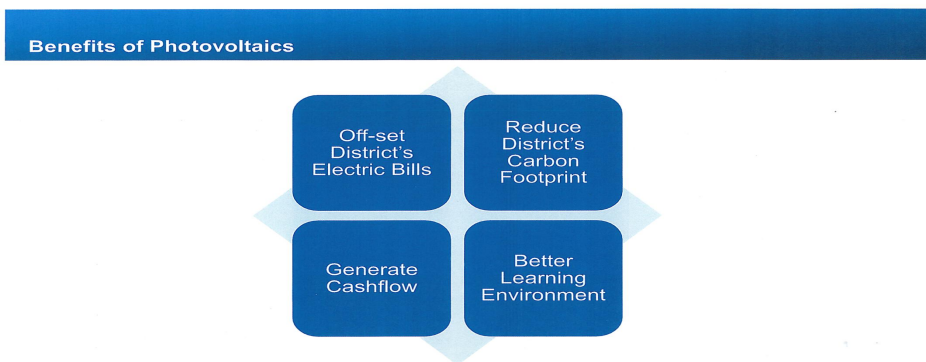
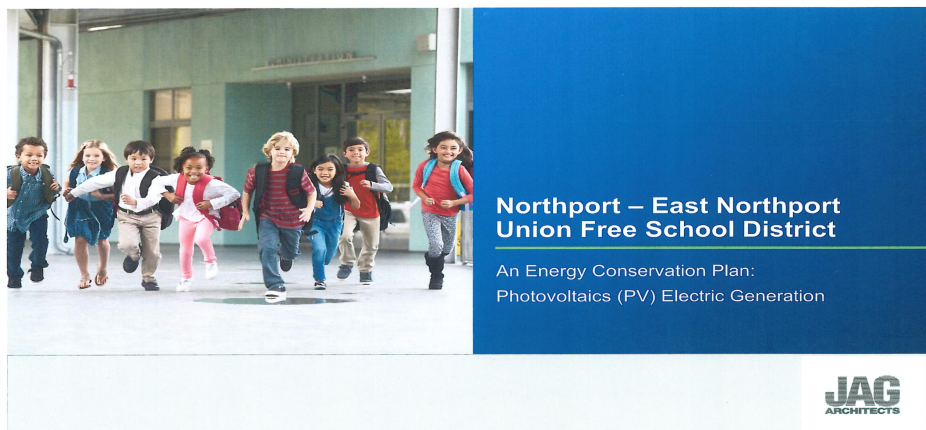
10.03.2 Educational Planning and Budget (Trustees Badanes, Loughran and Licopoli)

10.03.3 PTA Report/Feedback

11. SUPERINTENDENT'S REPORT

Presentations: 11.01 English Language Arts/Writing Presentation - RESCHEDULED FOR JUNE 16th

Presentations: 11.02 Solar Presentation and Construction Update - John Grillo, District Architect, presenting



**Renewable Energy –
Photovoltaic Electric
Generation**

Northport High School:
1,270 kW (1.27 MW) DC

Projected kWh Savings – 70%

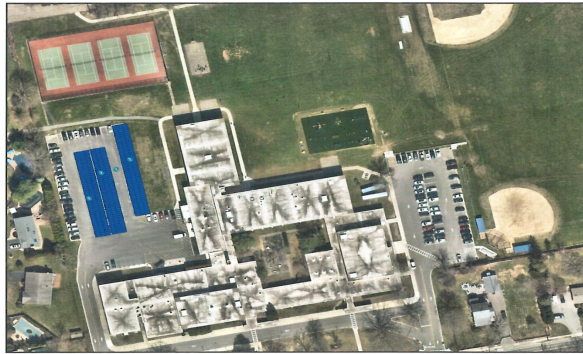


3

**Renewable Energy –
Photovoltaic Electric
Generation**

East Northport Middle School:
316.3 kW DC

Projected kWh Savings – 100%



4

**Renewable Energy –
Photovoltaic Electric
Generation**

East Northport Middle School:
316.3 kW DC

Projected kWh Savings – 100%



Alternative Option: Roof Mount PV

5

**Renewable Energy –
Photovoltaic Electric
Generation**

Northport Middle School:
557.1 kW DC

Projected kWh Savings – 75%



6

**Renewable Energy –
Photovoltaic Electric
Generation**

Bellerose Ave Elementary :
169.4 kW DC

Projected kWh Savings – 100%



7

**Renewable Energy –
Photovoltaic Electric
Generation**

Dickinson Ave Elementary :
150.2 kW DC

Projected kWh Savings – 100%



8

**Renewable Energy –
Photovoltaic Electric
Generation**

Fifth Ave Elementary :
187.7 kW DC

Projected kWh Savings – 100%



9

**Renewable Energy –
Photovoltaic Electric
Generation**

Norwood Ave Elementary :
172.3 kW DC

Projected kWh Savings – 100%



10

**Renewable Energy –
Photovoltaic Electric
Generation**

Ocean Ave Elementary :
164.2 kW DC

Projected kWh Savings – 90%



11

Renewable Energy – Photovoltaic Electric Generation

Pulaski Road Elementary :
174.2 kW DC

Projected kWh Savings – 100%



12

Renewable Energy – Photovoltaic Electric Generation

Administration Building:
288.8 kW DC

Projected kWh Savings – 75%



13

Renewable Energy – Photovoltaic Electric Generation

- Total Photovoltaics at the District : **3.4 MW DC**
- Full Benefit of PV Ownership

Building	PV (kW - DC)	Projected Savings
Northport High School	1,279.0	75%
East Northport Middle School	316.3	100%
Northport Middle School	557.1	75%
Bellerose Ave Elementary School	169.4	100%
Dickinson Ave Elementary School	150.2	100%
Fifth Ave Elementary School	187.7	100%
Norwood Ave Elementary School	172.3	100%
Ocean Ave Elementary School	164.2	90%
Pulaski Road Elementary School	174.2	100%
William J Brosnan School (Admin Bldg)	288.8	75%
Totals	3,450.2	

14

Renewable Energy –
Photovoltaic Electric
Generation

Examples of Roof Mount PV



15

Renewable Energy – Photovoltaic Electric Generation (Solar Canopy / Carport System)

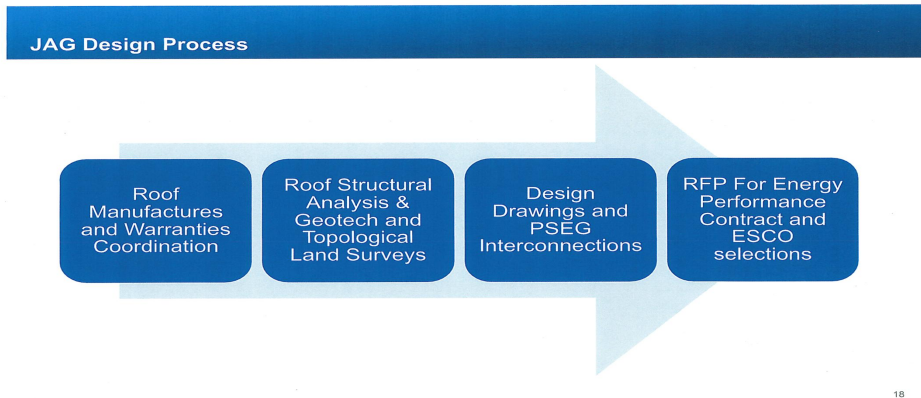


16

Renewable Energy – Photovoltaic Electric Generation (Solar Canopy / Carport System)



17



Student Support

- Various Offerings through K-12 Programs
- Designed for Kindergarten to Senior Classes
- For AP Science Class
- STEAM Students Field Trip to Carport Manufacturing Facility in Long Island

19

There was a discussion regarding evaluating the District's roof structures for solar installation, costs for a structural engineer, solar panel car ports, building aid for solar installation, and the next steps in terms of delivery of a solar plan.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

Action: 13.01 Policies - Second Read and Adopt

Recommendation to receive for a second read and adopt the following policies:

13.01.1 #0115 - "Dignity for All Students Act" - revised policy

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action: 13.02 Policies - First Read, Waive Second Read and Adopt

Recommendation to receive for a first read, waive the second read and adopt the following policy:

13.02.1 #5151 "Education Homeless Children and Unaccompanied Youth" - revision to current policy

Motion by Larry Licopoli, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

Action, Discussion: 13.03 Policy #4710 "Middle and High School Reporting Policy" Discussion
Recommendation to approve the following resolution:

"WHEREAS, the Board of Education has reviewed with district administration policy 4710 Middle and High School Reporting Policy and has determined that said policy requires amendment in light of guidance from NYSED about Regents Exams.

WHEREAS, the Board of Education wishes to modify the following revised policy for the remainder of the 2021-2022 school year: Policy 4710 Middle and High School Reporting Policy; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby suspends policy 2500 (Formulation, Adoption and Amendment of Policies) for the purpose of amending the following policy for the 2021-2022 school year: 4710 Middle and High School Reporting Policy; and

BE IT FURTHER RESOLVED, that the Board of Education hereby amends Policy 4710 Middle and High School Reporting Policy effective immediately to state that Regents Exams will not be counted as 12% of the final grade, except in cases where the score on the exam is equal to or greater than the course average prior to the exam.

BE IT FURTHER RESOLVED, that the Board of Education hereby amends Policy 4710 Middle and High School Reporting Policy effective immediately, terminating September 1, 2022.

BE IT FURTHER RESOLVED, that Policy 4710 Middle and High School Reporting Policy reverts back to its original form at the sunset of this amendment."

Motion by Larry Licopoli, second by Victoria Buscareno.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

14. PUBLIC COMMUNICATIONS AND COMMENT - Please Note: Community members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record and limit their presentation to 5 minutes.

Name

Comment

Chris Cascio

Stated that he has student safety concerns and asked how many people have taken active shooter training. In 2018 the board voted down having armed guards. There are retired cops working in the district and they are not allowed to carry. It is time to think about policies.

Christina Karman

Asked if there will be a clap out for the seniors for the Bellerose and Dickinson Avenue kids. Stated that the district closed the only two buildings there had full

fencing and gates and security. Stated that Norwood has the tiniest playground and it needs to be updated.

Doug Roberts Asked if the District has software package that addresses students who are posting negative thoughts. He is disappointed that there is nothing being done about Juneteenth education at the elementary level. Stated that there should be active shooter training and would like to see a letter sent to legislators about the revisions needed to be made to make these weapons harder for people to acquire.

Dr. Boshnack stated that the District is providing Juneteenth education at the elementary level.

Nicole Richichi Stated that UTN President said her district is armed and ours is not, and asked why we aren't. We should be polling the community and looking into that again. Stated she was surprised to see the high school students protesting when they weren't allowed to participate in the national walkout regarding masks.

Julie Hendricks-Atkins Thanked Mr. Grillo for the update on the Northport Middle School Vestibule. Stated that she is glad to hear that a public hearing will be held on the District-wide Safety and Emergency Management Plan and stated that we have to be careful not to react in knee jerk ways. Identifying behavioral red flags are more effective. Stated that she hopes the District will publicize the safe schools helpline and get information out to parents regarding safe firearm storage. Studies have shown a death rate 2.8 times more with armed guards and we need to evaluate policy change based on evidence.

15. BOARD REFLECTION

16. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

Information: 16.01 Schedule H - Use of Facilities

Information: 16.02 UTN PDC

17. UPCOMING MEETINGS

Information: 17.01 Upcoming Meetings

REGULAR MEETING

Thursday, June 16, 2022

7:00 p.m.

William J. Brosnan School

ANNUAL REORGANIZATION MEETING

FOLLOWED BY REGULAR MEETING

Thursday, July 14, 2022

7:00 p.m.

William J. Brosnan School

REGULAR MEETING

Thursday, August 25, 2022

7:00 p.m.

William J. Brosnan School

18. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Action: 18.01 Adjournment
Recommendation to adjourn the meeting

Motion by Larry Licopoli, second by Thomas Loughran.

Final Resolution: Motion Passes

Yes: David Badanes, Victoria Buscareno, Larry Licopoli, Thomas Loughran, Donna McNaughton, Allison C Noonan, Carol A Taylor

At 10:44 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom
District Clerk