

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, September 13, 2010, beginning at 6:30 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. Joe Gannon, Mr. Tim Madden, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Andrew Rapiejko, Mrs. Jennifer Thompson, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: Ms. Julia Binger

Also present: Dr. Marylou McDermott, Superintendent of Schools
Dr. Terry Bouton, Assistant Superintendent for Human Resources
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Gannon, seconded by Trustee McNaughton, to convene in Executive Session to discuss matters pertaining to individual employees.

Unanimously carried by those present.

At 7:50 p.m., motion was made by Trustee Wills, seconded by Trustee Madden, to reconvene in public session in the cafeteria at the William J. Brosnan School.

Unanimously carried by those present.

Public attendance: There were approximately 50 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.

4. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

Motion was made by Trustee Thompson, seconded by Trustee McNaughton, to approve all items under 4.01.

- 4.01 Minutes
 - 4.01.1 Regular Meeting, August 30, 2010

A resident requested a change to the minutes on page 8, paragraph 2, to include the phrase "from a resident".

Vote on Trustee Thompson's motion to approve all items under 4.01 with correction was unanimously carried by those present.

Motion was made by Trustee McCue, seconded by Trustee Thompson, to approve all items under 4.02:

4.02 Treasurer's Report and Monthly Summary of Receipts and Disbursements:

- 4.02.1 Treasurer's Report for the period June 1, 2010 through June 30, 2010
- 4.02.2 Monthly Summary of Receipts and Disbursements for June 2010

Vote on Trustee McCue's motion was unanimously carried by those present.

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Dr. McDermott, Superintendent of Schools, stated that the District had a successful opening of schools with all principals reporting good first and second days. The District also held two Superintendent Conference Days which focused on differentiated instruction.

Dr. McDermott presented a brief report on the budget process revisions. Dr. McDermott stated the changes will align the District's budget with the New York State budget and expenditure reporting, increase efficiency and flexibility when making mid-process changes, conform to *Finance Manager* reporting formats and streamline the budget process, and eliminate unnecessary manual calculations by staff.

Dr. McDermott reviewed the designated and undesignated components of the Unreserved Fund Balance. Designated unreserved fund balance must be generated each year by the District from unanticipated revenue and/or unexpended appropriations such as unanticipated State Aid, lower than budgeted TAN interest rates and TAN premiums. Dr. McDermott noted that the District seeks to maintain a designated fund balance each year of approximately 3 million dollars to avoid "spikes" in the tax rate. Undesignated unreserved fund balance is monies that can be used for unanticipated expenses and is limited to the NYS cap of 4% of the District's total budget. Dr. McDermott noted that the District maintains an undesignated fund balance of approximately 5.9 million dollars. Dr. McDermott stated that there is no specific budget code that delineates the designed fund balance and no specific budget code that tracks the undesignated fund balance. In conclusion, Dr. McDermott stated that it is necessary for school districts to generate these designated monies within the budget to keep the tax levy steady and maintain an undesignated savings account or "rainy day" fund.

5.01 Review of Opening Day Class Sizes

Dr. McDermott stated that all classes in K-5 are under the cap of actual children in the class. Dr. McDermott noted that she spoke with each elementary school principal and they are comfortable with the composition of the classes and are confident in their ability to educate the students at a very high level.

There was a brief discussion regarding high school class sizes in English and Social Studies and increase in public school enrollment.

5.02 Overview of Instructional Initiatives for 2010-2011

Mr. Matt Nelson, Assistant Superintendent for Instruction and Administration, presented an overview of the 2010-2011 Instructional Initiatives. Mr. Nelson noted the common instructional goals of continuing the development of "living" curricular "documents" using the *Moodle* content management system; expanding professional development opportunities, focusing on collegial contributions in a Professional Learning Community; and facilitating differentiation of instruction at all grade levels and establishing pedagogical practices that measure student growth through formative assessments.

Mr. Nelson reviewed the RTI, AIS and Reading Instructional Initiatives including identifying and implementing "push-in" and other classroom-level intervention services for newly identified "basic proficiency-level 2" students; working with AIS Reading teachers to implement Leveled Literacy

Intervention program district-wide; rewriting AIS and RTI plans to meet the intervention needs of all students in grades K-12; and implementing and utilizing MAP assessment system from the Northwest Evaluation Association to facilitate intervention and differentiation in mathematics instruction in grades K-6.

There was a brief discussion regarding “push-in” intervention services, rewriting of the AIS program, and formative assessments. Mr. Nelson noted that the number of newly identified students in grades 3-8 increased to approximately 850 in English Language Arts. Ms. Christina Pulaski, Director of Special Education, stated that in January of 2011 all school districts will be required to use the New York State Individual Education Program.

Mr. Nelson noted that the entire report on the 2010-2011 Instructional Initiatives is available on the District’s website under the Board of Education Agendas.

President Waldenburg and Superintendent McDermott thanked Mr. Nelson for his informative report.

5.03 The President of the Board reviewed the upcoming Board of Education meetings of October 4th, October 25th and November 1st.

6. COMMUNICATIONS

6.01 Two emails from Mr. Albert Prisco to Members of the Board, received July 19, 2010 and July 23, 2010, re: Negotiations and pensions

Mr. Prisco addressed the Board stating that there is a conflict of interest in using Ingerman Smith as the negotiating attorney and the Board should select three members to review the teacher’s contract, sit down with the union at the negotiating table and report back to the board. Mr. Prisco also stated that the Board should integrate Social Security with pensions.

President Waldenburg stated that the Board is very involved in the negotiations process.

7. PUBLIC PARTICIPATION

| <u>Name</u> | <u>Comment</u> |
|--------------------------|--|
| Fred Trudwig Resident | Commented on the redesign of the District’s website, inquired when information regarding the money reallocated to bring back the 12 fte will be shown in the budget, and asked about the Board’s involvement in the Town of Huntington legal fight with the MTA tax. |

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that the teacher’s first payroll was on September 10th, they are reviewing the appropriation codes, isolating those particular employees, and the amount of the transfer will be on a future Board agenda. Ms. Molander noted that school districts are the only entities that are getting reimbursed for the MTA tax and the District has received a reimbursement of \$175,000.

Motion was made by Trustee Gannon, seconded by Trustee McNaughton, to approve all items under 8., including Supplemental 8.01.1 (Schedule A #10-22) and Supplemental 8.01.3 (Schedule C #5-15).

8. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

8.01 Personnel Schedules, each dated September 13, 2010, and each attached and made part of the official minutes:

- 8.01.1 Schedule A - Certified Staff (including Supplemental A #10-22)
- 8.01.2 Schedule B - Non-Instructional Staff
- 8.01.3 Schedule C - Salary Transfers (including Supplemental C #5-15)
- 8.01.4 Schedule D - Extra Pay
- 8.01.5 Schedule K - PDC NASA

8.02 Receiving for a second reading and adopting the following policy:

- 8.02.1 Policy #4526.1 – “*Internet Safety*”

8.03 Receiving for a second reading and adopting revisions to the following policy:

- 8.03.1 Policy #8132 – “*Fire and Emergency Drills*” – New Numbering System (Old Policy #6114.1 – “*Fire Drills*”)

Vote on Trustee Gannon’s motion to approve all items under 8., including Supplemental 8.01.1 (Schedule A #10-22) and Supplemental 8.01.3 (Schedule C #5-15) was unanimously carried by those present.

Motion was made by Trustee McCue, seconded by Trustee McNaughton, to approve all items under 9.

9. SUPERINTENDENT’S REPORT, FINANCIAL - FOR BOARD ACTION

9.01 Receiving the following donations to the District:

9.01.1 Three (3) HP 7700 computers, approximately 2 to 3 years old, with flat screen monitors and keyboards from the Social Security Administration, value estimated by the donor to be approximately \$600

9.01.2 \$500 from the Suffolk Association of School Business Officials to provide a scholarship to a deserving 2011 Northport High School business student graduate

9.01.3 A corkboard/whiteboard combination to be installed at Norwood Avenue School from the Norwood Avenue School Class of 2010, value estimated by the donor to be approximately \$175

9.02 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$100 toward the purchase of art supplies for Norwood Avenue Elementary School and increase the 2010-2011 budget code A2110.5030.14.2000 by \$100 for this purpose

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2010-2011 budget by \$100 with the understanding that this increase in revenue is the result of Norwood Avenue Elementary School's participation in The Golden Soldier Project"

9.03 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$51.82 toward the purchase of supplies for Norwood Avenue Elementary School and increase the 2010-2011 budget code A2110.5030.14.0200 by \$51.82 for this purpose

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2010-2011 budget by \$51.82 with the understanding that this increase in revenue is the result of Norwood Avenue Elementary School's participation in the Stop and Shop A+ Bonus Bucks Program"

9.04 Approving transfer of general fund appropriations in the 2010-2011 budget

9.05 Authorizing the administration to apply for a Rochester Institute of Technology Grant in the amount of \$560.00 to enhance support to the Project Lead the Way Program

9.06 Approving the following change orders::

9.06.1 Change Order No. 4, SED Project #58-04-04-03-7-999-003, All Elementary Schools including William J. Brosnan School, increase in the amount of \$8,394.33

9.06.2 Change Order No. 4, SED Project #58-04-04-03-7-999-003, All Elementary Schools including William J. Brosnan School, increase in the amount of \$17,002.13

9.07 Approving a 2010-2011 Service Agreement between Northport-East Northport Union Free School District and Maryhaven

9.08 Approving a 2010-2011 Service Agreement between Northport-East Northport Union Free School District and Cleary School for the Deaf

9.09 Approving a 2010-2011 Service Agreement between Northport-East Northport Union Free School District and Julia Dyckman Andrus Memorial, Inc.

Vote on Trustee McCue's motion to approve all items under 9. was unanimously carried by those present.

10. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

10.01 Student Activity Account Reports for June, 2010 from:

10.01.1 Northport High School

10.01.2 East Northport Middle School

10.01.3 Northport Middle School

10.02 Schedule H – Use of Facilities

10.03 Investment Report

10.03.1 Investment Report for June, 2010

10.04 Collateral Report

10.04.1 Collateral Report for June, 2010

11. UNFINISHED BUSINESS

12. NEW BUSINESS

Vice President Wills stated the Board Trustees received the New York State School Boards Association resolutions packet and asked for a sense of the Board on the particular issues. The Board's

recommendations will be presented at the Nassau-Suffolk Schools Boards Association Resolution Meeting on September 29th.

There was a brief discussion on the proposed resolutions, in particular, the resolution to required additional training for new Board members. After discussion the Board supported the recommendations of the New York State School Boards Association with regards to the resolutions packet.

There being no further business to discuss, motion was made by Trustee Gannon, seconded by Trustee McNaughton, to adjourn the meeting.

At 10:00 p.m., the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk

bmh