

Annual Organization Meeting

The Annual Organization Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Wednesday evening, July 7, 2010, beginning at 7:10 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Ms. Julia Binger, Mr. Joe Gannon, Mr. Tim Madden, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Andrew Rapiejko, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: Mrs. Jennifer Thompson

Also present: Dr. Marylou McDermott, Superintendent of Schools
Dr. Terry Bouton, Assistant Superintendent for Human Resources
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

Mr. Waldenburg called the meeting to order, led those present in the Pledge of Allegiance, and pointed out the emergency exits.

Public attendance: There were approximately 30 persons present.

Oath of Office to New Board Members

Warren Richmond, Board Counsel, administered the Oath of Office to Ms. Binger, Mrs. McCue and Mr. Rapiejko.

1. Election of Officers

1.1 Nominations were requested for the Office of President of the Board of Education.

Mr. Waldenburg was nominated for President by Trustee Gannon, seconded by Trustee McNaughton.

There were no other nominations.

Mr. Waldenburg was unanimously elected President of the Board of Education for the 2010-2011 school year.

1.2 Nominations were requested for the Office of Vice President of the Board of Education.

Trustee Wills was nominated for Vice President by Trustee McNaughton, seconded by Trustee McCue.

There were no other nominations.

Mrs. Wills was unanimously elected Vice President of the Board of Education for the 2010-2011 school year.

Motion was made by Trustee Gannon, seconded by Trustee McNaughton to approve all items under 2., with the exception of severed item 2.3.

2. Appointments

- 2.1 Beth Nystrom as District Clerk
- 2.2 Donna Quinlivan as Deputy District Treasurer
- 2.3 Ingerman Smith, LLP as Board Attorney and Negotiating Attorney – severed
- 2.4 Christine Helbock as Claims Auditor
- 2.5 Susan Shutowich as Purchasing Agent, and Kathleen Molander, Assistant Superintendent for Business, authorized to act as Purchasing Agent in her absence
- 2.6 Impartial Hearing Officers
 - 2.6.1 Appointing Laure C. Nolan, Michael Ahern and Michael Krauthamer as Impartial Hearing Officers to conduct hearings pursuant to Section 75 of Civil Service Law
 - 2.6.2 Appointing Vanessa Sheehan, Lawrence Spirn and Jennifer Spirn as Impartial Hearing Officers to conduct hearings pursuant to Section 504 of the Rehabilitation Act of 1973
- 2.7 Compliance Officers
 - 2.7.1 Appointing Ms. Christina Pulaski as Section 504 Compliance Officer
 - 2.7.2 Appointing Dr. Terry Bouton as Title IX Compliance Officer
- 2.8 Appointing the following firms as brokers of record:
 - . Hartt Insurance Agency, Inc., 45 Main Street, P.O. Box 449, Northport, NY 11768
 - . N.Y. Schools Insurance Reciprocal, 333 Earle Ovington Blvd., Uniondale, NY 11553
 - . GCG Risk Management, Inc., 11 Beach Street, 8th Fl., New York, NY 10013
 - . Pupil Benefits Plan, Inc., 101 Dutch Meadows Lane, Glenville, NY 12302
 - . Fitzharris & Co., P.O. Box 9182, Farmingdale, NY 11735
 - . AON Consulting, 300 Jericho Quad., Suite 300, Jericho, NY 11753
- 2.9 Appointing Bonding Counsel and Financial Advisory Services
 - 2.9.1 Hawkins Delafield & wood, LLP, One Chase Manhattan Plaza, New York, NY 10005 as Bonding Counsel
 - 2.9.2 Munistat Services, Inc., 12 Roosevelt Avenue, Pt. Jefferson Station, NY 11776 for Financial Advisory Services
- 2.10 Appointing the firm of Cullen & Danowski, LLP as External Auditor for the 2010-2011 fiscal year
- 2.11 Appointing the firm of Sheehan & Co. as Internal Auditor for the 2010-2011 fiscal year

Vote on the motion to approve items 2.1 through 2.11, with the exception of severed item 2.3, was unanimously carried by those present.

Motion was made by Trustee McNaughton, seconded by Trustee Binger, to approve item 2.3, appointing the firm of Ingerman Smith, LLP as Board Attorney and Negotiating Attorney.

Vote on Trustee McNaughton's motion was as follows:

YES: Ms. Binger, Mr. Madden, Mrs. McCue, Mrs. McNaughton, Mr. Rapiejko, Mr. Waldenburg, Mrs. Wills.
ABSTAIN: Mr. Gannon

Motion passed.

3. Oath of Office to Officers of the Board

Warren Richmond, Board Counsel, administered the Oath of Office to newly elected President, Mr. Waldenburg, newly elected Vice President, Mrs. Wills, and newly appointed District Clerk, Beth Nystrom.

Motion was made by Trustee McNaughton, seconded by Trustee Gannon, to approve item 4.

4. Designation of Signatories for All School Warrants

Designating the Claims Auditor as the signatory for all school warrants

Unanimously carried by those present

Motion was made by Trustee McNaughton, seconded by Trustee McCue, to approve items 5. through 26.

5. Designation of Depositories for All District Funds

Depositories of the Northport-East Northport Union Free School District, Town of Huntington, Suffolk County, New York were designated as follows:

- 5.1 JP Morgan Chase
- 5.2 Bank of America
- 5.3 Capital One Bank
- 5.4 State Bank of Long Island
- 5.5 TD Bank
- 5.6 Flushing Commercial Bank

6. Designation of District Newspaper for Legal Advertising

Designating *The Observer* as the Official Newspaper for District publications and legal notices for the 2010-2011 school year

Vice President Wills suggested adding *The Times of Northport* to the rotation list of official newspapers and consideration of removing *The Record* from the list due to circulation numbers.

7. Time and Place of Board Meetings

Adopting the revised Calendar of 2010-2011 Board of Education Meetings

8. Authorization to Publish the Annual Financial Report

Authorizing publication of the Annual Financial Report for the 2009-2010 school year in the official newspaper

9. Bond for District Treasurer and Deputy District Treasurer

Authorizing Public Employee Dishonesty insurance in the amount of \$5,000,000 per-loss to include positions of District Treasurer and Deputy District Treasurer for the period July 2, 2010 to June 30, 2011

10. Authorization to Reimburse Expenses

Authorizing the Superintendent to approve expenses for staff attendance at conferences, and also for all authorized automobile travel within the District and outside of the District

11. Authorization to Certify Payrolls

Authorizing the Chief School Officer or her designee to certify payrolls each month (Ed. Law 1720, Sec. 2523; Commissioner's Regulation 170.2)

12. Authorization to Make Transfers

Authorizing the Superintendent of Schools or her designee, in accordance with the regulations of the Commissioner of Education, to make budget transfers between salary codes up to \$25,000, with all transfers in excess of \$25,000 requiring Board of Education approval, and, transfers between all other codes up to \$10,000, with all transfers in excess of \$10,000 requiring Board of Education approval

13. Adoption of List of Religious Holidays

Adopting the attached list of religious holidays for State Aid computation purposes

14. Authorization to Establish Petty Cash Funds

Approving Petty Cash Funds in the amount of \$100 each with the following persons designated to administer these funds for the 2010-2011 school year:

Mrs. Barbara Falotico, Principal	Bellerose Avenue School
Mr. Thomas Harrison, Principal	Fifth Avenue School
Ms. Anne Whooley, Principal	Dickinson Avenue School
Mr. Michael Genovese, Principal	Norwood Avenue School
Ms. Sabina Larkin, Principal	Ocean Avenue School
Mr. Jeffrey Haubrich, Principal	Pulaski Road School
Ms. Joanne Kroon, Principal	East Northport Middle School
Mr. Timothy Hoss, Principal	Northport Middle School
Ms. Irene McLaughlin, Principal	Northport High School
Ms. Beth Nystrom, District Clerk	Board of Education

15. Signatories for Federal Projects

Appointing for the 2010-2011 school year, Dr. Marylou McDermott, Superintendent of Schools, as the authorized representative and official of Northport-East Northport Union Free School District, to submit applications and make claims for Federal Funds under all applicable Federal laws as may be required, with the Assistant Superintendent of Instruction and Administration as alternate.

16. Designation of Signatory for Tax Anticipation Notes

Designating the Board President as the signatory for the single manual signature required on Tax Anticipation Notes or, as designated by the President, the Vice President, or the District Clerk

17. Appointment of School Physicians

Appointing the doctors of North Suffolk Medical Associates as the School Physician for 2010-2011 and authorizing the Board President to execute a contract to this effect

18. Attendance Officer

Appointing Judy Proscia as the District's Attendance Officer

19. Athletic Trainer

Appointing Shawn Scattergood as the District's Athletic Trainer

20. Records Access Officer

Appointing Beth Nystrom as the Records Access Officer

21. Records Management Officer

Appointing Robert Lorenz as the Records Management Officer

22. Asbestos Designee

Appointing Anthony Resca as the Asbestos Designee

23. Census Enumerator

Appointing Judy Proscia as the Census Enumerator

24. Residency of Students Designees

Appointing the Superintendent and the Administrator of Technology as the Board's official designees for determining residency of students

25. School Related Transportation

Authorizing the Superintendent of Schools to transport in her personal vehicle persons involved with the conduct of school business, e.g., students, staff, Board members, and community members

26. Mileage Reimbursement

Setting the prevailing IRS standard mileage rate as the mileage reimbursement rate

Vote on Trustee McNaughton's, motion to approve items 5. through 26. was unanimously carried by those present.

27. District Cell Phones

For Information: List of all district cell phones assigned to staff

At 7:30 p.m., motion was made by Trustee Madden, seconded by Trustee Gannon, to adjourn the Annual Organization Meeting and to reconvene in regular session.

Unanimously carried by those present

Beth M. Nystrom
District Clerk

bmn